

# INFORMATION SHEET

## Dropping off and Collecting Children



### Car Parking, Traffic Processes, and Drop-off/Pickup Information for Parents/Caregivers

No car parking is available on site for parents/caregivers. Parents are requested to take advantage of street parking areas around the School if wishing to accompany their children into the school grounds or collect them from their classrooms at the end of the day.

There are pedestrian crossings on Partridge and Pier Streets. We encourage families to use these, and to obey the instructions of the trained road crossing monitors and SPW staff when on duty.

Consider the safety of other children as well as your own.

Staff are on duty until 3.45pm. Planning your pickup time to avoid the 3.15-3.30pm rush is advised.

#### *Local council and street parking*

SPW has been advised that the Holdfast Bay Council closely monitor the parking situation around the school, particularly on Partridge and Pier Streets, and fines may be imposed for incorrect parking. Note particularly the times of the No Standing zone on Pier St adjacent to the ELC.

SPW encourages families to consider parking a block or two away from the school and walk to school with students (as appropriate to their age), encouraging physical activity and independence.

Please note that some local residents have been advised by Council to place their rubbish bins along the road side of the curb for collection. Parents/caregivers are asked not to move these bins.

#### *Partridge Street "Kiss & Drop" Zone*

To make this area safer, parents/caregivers and students are asked to follow these steps when using the Partridge Street entrance and drop-off area during the hours of 8.00am and 4.30pm.:

- Follow instructions of SPW staff on duty at all times.
- Place the school-issued Family Name Card on your dashboard so it can be seen by SPW staff as your car enters the gate.
- Enter the Partridge Street car park as left turn only from Partridge Street (at all times).
- Avoid straddling the bike lane and footpath when entering Partridge Street (hence avoiding traffic infringements). Avoid blocking the flow of traffic on Partridge Street. If there is no clear entry to the SPW car park, continue ahead on Partridge Street and loop around the block.
- SPW staff will read your Family Name Card and gather your child/ren to be ready for collection if they are at Chapel steps. Keep driving forward and park as far along the yellow zone as possible, to allow traffic to continue moving.
- Exit Partridge Street gates making a left turn only (at all times).
- Stay in car and keep moving if child is not present. This may mean you have to exit the carpark and loop around the block.
- DO NOT PARK AND WAIT IN THE KISS AND DROP ZONE.
- The pickup zone is marked yellow and is a 30-second Kiss and Drop zone only. Cars are not to be left unattended in this area.
- Instruct your children to stay on the Chapel steps and watch for your car, so they are ready to be picked up from this yellow zone. They also need to listen carefully to staff on duty as they call family names to come forward.
- Move car forward as far as possible should further spaces become available in front of you.
- Children should not be picked up if your car is on the blue rotating line.
- Please observe the car park markings for Disabled, Visitors, Staff, and Loading Zone parks.
- Be aware of those parked in the car park wishing to reverse out and exit.

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Staff members are instructed to monitor this area and ask drivers who are not following the steps above to do so. We ask all people using this area to be respectful and consider the safety of all when picking up or dropping off students. Should you have any queries please contact [administration@spw.sa.edu.au](mailto:administration@spw.sa.edu.au)

