

PROCESS FOR SELECTION OF SPW SCHOOL COUNCIL AND ASSOCIATED COMMITTEE MEMBERS



We believe it is essential that our school community have clarity in relation to the processes of selection of School Council members, and a membership that demonstrates diversity (e.g. age profile, gender, ethnicity, occupation), appropriate skillsets, a cultural fit, and an understanding of an individual's role as a director of SPW. Membership of Council, as defined by the Constitution, is made of a combination of Council appointments, stakeholder nominations and ex-officio positions.

Current Context

St Peter's Woodlands Constitution identifies stakeholder groups that are able to make a nomination to the School Council. These include:

- One person nominated by the Bishop of the Diocese of Adelaide
- One person nominated by the Parish Council of the Anglican Parish of Glenelg
- One person nominated at the AGM of the St Peter's Woodlands Grammar School Parents and Friends Association
- One person nominated by the St Peter's Woodlands Old Scholars Association

Other appointees to the School Council include:

- The immediate past Chair for one year only
- The Rector of the Anglican Parish of Glenelg

Ex-Officio Members:

- The Principal and Business Manager and the Executive Assistant to the Principal and attendees with no voting rights.

Current Decision Making Procedures for SPW

The School Council Governance Committee have the responsibility for identifying possible members. All possible nominations to School Council, including from Parish Council, the PFA, the Archbishop, and the SPW Old Scholars, are screened first by the Governance Committee prior to a recommendation being made to School Council.

1. COUNCIL APPOINTED MEMBERS

The School Council selects 5 Council Appointed members. The process is coordinated by the School Council Governance Committee who use a skills matrix to identify any skill gaps in the current Council. Governance identify, through their networks, persons who may fit the criteria and after studying their vitae and possibly interviewing, make a recommendation to School Council.

2. ARCHBISHOP'S REPRESENTATIVE

The school's Governance Committee identify a person who fits SPW and who may fill any gaps in our skills matrix. After reviewing their vitae, a recommendation is made by School Council to the Archbishop. The final appointment is made by the Archbishop.

3. PARISH COUNCIL NOMINATION

The Rector is advised of the skillset required and the timeline, prior to the Rector engaging in conversations with the Parish Council. Their nominee forward a vitae to the Governance Committee, and then a recommendation is made to School Council.

4. PFA NOMINATION

The skillset required and timelines are advised to the PFA President/s. Following advertising amongst the PFA community, nominees are asked to forward their vitae

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to Governance. Suitable nominees are then invited to participate in a selection process that can include a presentation to a PFA Committee meeting and a secret ballot.

5. SPW OLD SCHOLAR NOMINATION

The skillset required and timelines are advised to the President. Following advertising amongst the old scholars' community, nominees are asked to forward their vitae to Governance. Suitable nominees are then invited to participate in a selection process that can include a presentation to a SPW Old Scholars Committee meeting and a secret ballot.

Relevant Timelines

1. Appointments are for three years, with the possible extension of a further three year tenure.
2. The process of appointments may take up to six months.

Other Factors

1. The Constitution states that not less than half of the members of School Council must be communicant members of the Anglican Church.
2. The Constitution states that members of the School Council must not be employees of the school, nor spouses of employees.
3. Whilst the Constitution is silent on the number of current parents on School Council, this is a factor which should be considered when making appointments to School Council.