



Parent Set Up Form



Parent/Guardian Details										
Parent/Guardian Name										
Family ID (F-7)						Family ID (ELC)				
Address										
Date of Birth										
Email										
Mobile Phone										
04_ _ _ _ _ _ _ _ _ _										
Please Circle 2018 Year Level		ELC	F	1	2	3	4	5	6	7

Tuition Instalment Frequency	
10 Instalments	<p>Equal monthly instalments from February to November, on the 15th of each month.</p> <p>Extra and co-curricular fees will also be automatically debited as a separate payment on the respective due date of each termly statement.</p> <p>Please note that electronic statements will be issued by SPW on a term basis, irrespective of the instalment frequency. Statements will indicate direct debit dates.</p>

ELC Instalment Frequency	
Fortnightly Instalments	<p>ELC fees are invoiced fortnightly in arrears.</p> <p>Please note that electronic statements will be sent out fortnightly and will indicate direct debit dates.</p>

Voluntary Contribution to the SPW Foundation Building Fund	
<p>The SPW Foundation Building Fund is essential to the development of classroom and learning spaces refurbishment. All families are asked to contribute towards the fund, with a suggested voluntary payment of \$120 per child per year which will be apportioned throughout the year. All Building Fund donations are tax deductible.</p>	
<input checked="" type="checkbox"/>	I/We will support the SPW Foundation Building Fund
<input type="checkbox"/>	I/We chose not to support the SPW Foundation Building in the current year

Card or Bank Details		
Credit / Debit Card	Card Number:	□□□□□□□□□□□□□□□□
	Expiry Date:	□□/□□
	Name on Card:	
Bank Account	BSB	Account Number
	Account Holder Name	

Account Holder Declaration and Signature			
<p>I/We hereby register with School EasyPay ("SEP") and authorise the School ("School") and SEP to process payments from the bank or card account nominated above in accordance with the Statements provided by the School, this Parent Set Up form (PSF) and the School EasyPay Terms & Conditions (SEPTC) which are available from the School, on www.schooleasypay.com.au or by emailing info@schooleasypay.com.au. By signing this PSF, I confirm the information above is true and correct, that I have read and understood the PSF and the SEPTC, that I agree to be bound by the PSF and the PSF and SEPTC and that I agree that henceforth I am required to maintain at all times an appropriate Direct Debit Authority with the School authorising the School to initiate the direct debit of School fees and other charges payable. I understand that this arrangement will remain in place until such time as it is cancelled by me in writing, or by the School or by SEP. I understand and agree that all payment related queries or disputes should be resolved with the School.</p> <p>Direct Debit Request: I/we hereby request that moneys due in terms of the repayment arrangements covered by this document be drawn by Zenith Payments Pty Ltd t/a School EasyPay (User ID: 428563) under the Direct Debit System from my/our account stated above. I/we acknowledge that this Direct Debiting arrangement is governed by the terms of the Direct Debit Service Agreement received from Zenith Payments Pty Ltd t/a School EasyPay. Transactions will appear on your bank or card statement as "SCHOOL EASYPAY AUSTRALIA ROZELLE".</p>			
Account Holder	x	Date	__ / __ / ____
Signature	x		

Submit Completed Form By			
Scan & Email	finance@spw.sa.edu.au	Mail	St Peter's Woodlands Grammar School
In Person / Mail to	The Finance Office		39 Partridge Street, Glenelg 5045